



Wescan Construction Services
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Job Description

Safety Officer

Position Overview

The Construction Site Safety Officer is responsible for promoting and maintaining a safe and healthy work environment on-site. This position ensures that all site activities are conducted in compliance with federal, provincial, and company-specific safety regulations, policies, and procedures. The Safety Officer will play a proactive role in hazard identification, incident prevention, and safety culture development.

The successful candidate will work directly under the Safety Division Manager and report to the Site Supervisor on a daily basis. This role requires the candidate to be an effective and clear communicator who can easily adapt to changing priorities, be highly computer literate, and be prepared to conduct orientations, training and eventually field level audits and inspections.

Safety Responsibilities

- Implement and enforce the company's safety program, ensuring alignment with applicable regulations (e.g., Manitoba Workplace Safety and Health Act & Regulations, COR (CSAM) and Client specific safety programs).
- Conduct daily site safety inspections and audits to identify risks and ensure corrective actions are taken promptly.
- Lead site-specific safety orientations and toolbox talks for all workers, subcontractors, and visitors.
- Monitor and document the use of personal protective equipment (PPE), fall protection, and other control measures.
- Maintain all required safety documentation including hazard assessments, incident reports, safety meeting minutes, and inspection records.
- Investigate and report all accidents, near-misses, and unsafe conditions; recommend and follow up on corrective actions.
- Coordinate emergency response plans and participate in drills and training exercises.
- Liaise with field personnel, subcontractors, and regulatory bodies to ensure safety requirements are communicated and followed.
- Support the development of Job Hazard Assessments (JHAs), Safe Work Procedures (SWPs), and site-specific safety plans.



- Promote a strong safety culture by modeling best practices and recognizing safe behavior on site.
- Stay current with industry safety trends, legislative updates, and best practices.

Key skills & proficiencies:

- Certification in Occupational Health and Safety, Construction Safety Officer (CSO), or National Construction Safety Officer (NCSO) designation preferred.
- Minimum 3-5 years of relevant safety experience on active construction sites, preferably in industrial or commercial projects.
- Comprehensive knowledge of federal and provincial construction safety legislation and standards.
- Strong understanding of risk assessment methodologies, incident investigation techniques, and root cause analysis.
- First Aid/CPR, WHMIS 2015, Fall Protection, Confined Space Entry, and other relevant safety certifications.
- Strong communication, leadership, and interpersonal skills with the ability to influence positive safety behaviors.
- Ability to work independently and make decisions under pressure in a fast-paced environment.
- Proficient in Microsoft Office and digital safety reporting tools (e.g., SiteDocs, Procore, or similar platforms).

NOTE: The Job Description is not all-inclusive. Employee may perform other related duties as negotiated and assigned to meet the ongoing needs of the organization.
